



# THE WBSCARD BANK LTD.

THE WEST BENGAL STATE CO-OPERATIVE AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

ICMARD Building, 6<sup>th</sup> Floor, 14/2, CIT Scheme- VIII (M), Kolkata-700 067  
PBX : 033-2356-0028, 033-2356-0065  
Email : wbscardb@gmail.com Visit us at: www.wbscardb.com

Memo No: 1677/C/VI/1465

Date: 22.12.2023

## NOTICE INVITING QUOTATION (Number: 4/23/BDD)

Quotations of rates are invited from authorized/enlisted IT vendor/OEM vendor for supply & installation of Laptop computer as specified in Annexure-I for Darjeeling Branch, WBSCARDB located in Hill Cart Road, Near Darjeeling railway station, Darjeeling. Quotations which shall be submitted in sealed cover shall superscribe the name of the work as "Quotations for supply & installation of Laptop". Quotations will be received by the General Manager (BD & Operation) of this Bank.

The complete Tender Notice may be downloaded from our website under the 'Tender & Advertisements' Section. The link to The WBSCARDB Ltd. website is <https://www.wbscardb.com> & <http://www.icmard.org/wbscard-Bank/tender-notices/>.

Rates quoted shall be inclusive of all taxes along with service & incidental charges and would remain valid for 30 days from the date of quotation. The quotationer may also submit necessary clearance Certificates, Credentials along with their quotation. Necessary statutory deduction will be made from bill as per rule in force. Selection would be made on the basis of lowest rate, proposed solutions & credential of the Vendor/freelancer obtained. Intending vendor submit sealed quotation as per our specification at above address or In Darjeeling District Office located at RICMARD building, 3, Sarat Bose Road, Hakimpara, Siliguri-734001. The authority does not bind themselves to accept the lowest Tender and reserves to themselves to reject any or all quotations received without assigning any reason thereof.

### Eligibility Criteria for Participation in the Tender

1. Bidder should be Profit making Company for consecutive last 3 years.
2. The Bidder should preferably be a IT Company for last 5 years and also Service Centre with call logging facility at Siliguri/Darjeeling District. Supporting documents for existence of Service Centre with phone numbers has to be attached.
3. The Bidder shall be required to give a declaration in their Letter Head that it has not ever been banned by any Govt. Agency/ Govt. Deptt., Semi-Govt./Quasi-Govt. Deptt./ PSU/ Board/ Council or if similar Organizations had banned the Bidder and later on had lifted the ban, the fact must clearly be stated.
4. Bidder should preferably have executed at least 1 similar project of Rs. 5 Lakh or more involving supply and installation of the said Desktop Computers at any Govt. Deptt./Quasi-Govt. Deptt./ PSU/ Board/ Council or similar Organization in the last Financial Year [2021-2022/2022-23].
5. The Bidder preferably have an Audited Annual Turnover of Rs. 50.00 Lakh or above in the Financial Years [2021-2022/2022-23].
6. The OEM vendor should preferably have positive net worth for the last three years.
7. Hardware & Software Drivers should be available for download from OEM sites for at least 3 years from the date of installation.
8. OEM should have TCO'08 for TFT, ISO 14001, 9001 and 270001.
9. The successful Bidder will supply and install Laptop Computers, mentioned in **Annexure I** and other accessories at sites already mentioned.
10. That the vendor will be allowed two (02) weeks time to deliver and install the hardware at site after official intimation;
11. That the Hardware delivered by vendor to the Purchaser must be covered by a Comprehensive SBD (Same Business Day) Warranty for a minimum period of three (03) years for Laptop Computers from the date of installation.

Email of Purulia Branch [purulia.wbscardb@gmail.com](mailto:purulia.wbscardb@gmail.com) ; Email of Darjeeling Branch: [siliguri.wbscardb@gmail.com](mailto:siliguri.wbscardb@gmail.com);  
Email of ICMARD, Ultadanga : [icmard.kol@gmail.com](mailto:icmard.kol@gmail.com)





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### Payment Terms

1. On successful supply & installation of the Laptop Computers and accessories, separate Onsite Installation Reports have to be submitted duly certified by the AGM & District Manager, Darjeeling District Office. The bill is to be submitted to Managing Director of The WBCARDB Ltd. situated at ICMARD Building, 6<sup>th</sup> floor, 14/2, CIT Scheme – VIII(M), Ultadanga, Kolkata - 700067
2. Payment will be released by District Manager, Darjeeling District Office on successful supply & onsite installation of the Laptop Computers and accessories at the respective offices and on receipt of Onsite Installation Report and on production of bill in duplicate.
3. Statutory deductions at applicable rates will be made from the billed amount as per prevailing rules.

**Last date and time for receiving quotation will be 29.12.23 upto 5 pm.**

  
Managing Director

Notice Board of H.O /ICMARD & website



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## ANNEXURE - I

Item No.	Description	Quantity (No.)	Rate per Unit (Rs.) including all taxes, duties and delivery & installation charges	Total Amount (Rs.) including all taxes, duties and delivery & installation charges	Supply & Installation to be made at
1.	<p><b>Laptop Computers</b> <b>Configuration:-</b> <b>Processor:</b> 11<sup>th</sup> Generation Intel Core i5-1135G7 (8 MB cache, 4 Cores, 8 threads, up to 4.20 GHz Turbo) <b>Graphics:</b> Intel UHD Graphics <b>Memory:</b> 8 GB DDR4, 1 X 8 GB, expandable upto 16 GB, 3200 MHz or more <b>Hard Drive:</b> 512 GB M.2 PCIe NVMe, SSD(boot) + 1 TB, S400 RPM min, 2.5 inch, SATA HDD storage <b>LCD:</b> 15.6" FHD 1920X1080, 60 Hz, WVA, Non-Touch, Anti-Glare, Narrow border LED-Backlit <b>Operating System &amp; Software:</b> Windows 11 Professional &amp; MS Office 2021, Quick Heal Antivirus-Internet Security 3 years validity <b>Additional:</b> USB Logitech Mouse, Power cord, Carry Bag <b>Preferred Brand:</b> Dell or HP <b>Warranty:</b> 3 years onsite</p>	01			Darjeeling Branch, The WBSCARDB Ltd, 22, Hill Cart Road, Darjeeling-734101

  
Signature of the Authorized Person