



THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.

Website: www.icmard.org



Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) • Email: icmard.kol@gmail.com & icmard.training@gmail.com

NIQ No. 2091/2023-2024/225

July 25, 2023

NOTICE INVITING QUOTATION

Sealed Quotations/Tenders are invited from the Government enlisted Bonafide & experienced Civil Contractors for emergent renovation / up-gradation relating to Civil Maintenance works at **10th Floor level of the ICMARD Building** of The WBSCARD Bank Ltd. at 14/2, C.I.T. Scheme - VIII(M), Ultadanga, Kolkata - 700067, as per schedule & scope of work with Technical Specifications stipulated below. The intending Bidders may make physical visit to the above-mentioned site of work and submit their sealed Tenders **within 10 (ten) days** from the date of publication of the notice under following Broad terms & conditions.

Name of Work:- Supplying, fitting and fixing of solid plywood supported on M. S. Structure to seal the cutout of size 2900 mm X 2150 mm and fixing of M.S. railing of the staircase at 10th Floor of the ICMARD Building.

Place of Work:- At the Institute of Co-operative Management for Agriculture & Rural Development (ICMARD) Building of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. located at 14/2, C.I.T. Scheme - VIII(M), Ultadanga, Kolkata - 700067.

Broad Terms & Conditions:-

1. The Scope/Schedule of Works, Technical Specifications and other details are specified in Annexure (Schedule of Works).
2. The Quoted rates should be inclusive of prevailing GST/Taxes etc., if applicable, duties, other incidental charges, transportation charges, supply/delivery charges and laying complete.
3. The rate should be quoted in figures as well as words in the Letter Head of the organization.
4. The Bidders may visit the proposed site at the above address before submission of the Quotation/Tender.
5. The Quotation/Tender must be valid for a period of at least six months from the last date of submission.
6. Tools & tackles including allied accessories for the work shall be arranged by the Bidder at his/her own cost.
7. The authority of The WBSCARD Bank Ltd. reserves the right to accept and or reject any or all the Quotations/tenders without assigning any reason thereof and also the authority is not bound to accept the lowest rate.
8. The Quotation/Tender in Letter Head, complete in all respect, must reach the Principal, ICMARD, under Sealed Cover latest by **04/08/2023** before 5.00 p.m.
9. The Bidders/Tenderers must furnish the following documents with the Tender:-
 - a) Copies of the GST Registration Certificate, PAN Card, TAN & valid P.TAX as per prevailing Rules.
 - b) Working Experience **Certificate/ Credential and valid Trade License**.
 - c) One cancelled cheque of the Bank A/c to which payment against the proposed work is desired.
10. The civil work as per item to be completed **within 30 (thirty) days** from the date of issue work order.
11. The payment will be released on full completion of work to the satisfaction of the authority and on submission of final bill in duplicate as per actual measurement.
12. The recommended technical specifications as mentioned in the Schedule/Scope of work as per **Annexure** enclosed be strictly followed and maintained while submitting Quotation/Tender and no other Quotation/Tender apart from the stipulated specification, Terms and Conditions will be allowed.
13. The Sealed Cover of Quotation/Tender shall be superscribed as **"The Quotation for Supplying, fitting and fixing of solid plywood supported on M.S. Structure to seal the cutout of size 2900 mm X 2150 mm and fixing of M.S. railing of the staircase at 10th Floor of the ICMARD Building"**.
14. The Tender will be liable for rejection in case of violation of any of the above stipulated Terms and Conditions.
15. **10% of the Final Bill** amount shall be deducted at source as **Security Deposit** and the amount would be retained by The WBSCARD Bank Ltd. for at least 6 (six) months. The Security Deposit will accrue no interest.

Encl: a.a.

NIQ No. 2091/2023-2024/225(2)/

Copy forwarded for information and necessary action to: -

1. Office Notice Board, Head Office/ ICMARD, The WBSCARD Bank Ltd.
2. Website of The WBSCARD Bank Ltd. and ICMARD.



PRINCIPAL
ICMARD

July 25, 2023



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The West Bengal State Cooperative Agriculture & Rural Development Bank Ltd.

Website: www.wbscardb.com



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Annexure to NIQ No. 2291/2023-2024/225 dated July 25, 2023

(To be submitted in the letterhead of the company)

SCHEDULE / SCOPE OF WORK ON CIVIL ITEMS

Sl. No.	DESCRIPTION OF WORK	Quantity	Unit	Rate (Rs)	Amount (Rs)
1.	Providing, Fabrication & fixing of M.S. Angle 65mm X 65mm X 6mm with necessary support to seal the cutout of size 2900 mm X 2150 mm at 10 th Floor of the ICMARD Building including necessary cutting, drilling, anchoring, welding, painting as required. The rate should be inclusive of transportation, loading, unloading and lifting of all materials.	83	Kg		
2.	Providing and fixing of 20mm solid plywood of size 8'X 4' of ISI marked and screwing up with the existing base of M.S. Angle including priming one coat on the top surface of the ply with all incidental charges complete.	3	Nos		
3.	Cutting of concrete for fixing of M.S. Angle & 20mm plywood with consideration of 25mm depth cutting and necessary finishing the area with cement mortar.	L.S			
4.	Providing, fabrication and fixing of M.S. solid square shape rod of 20mm thick, 50mm NB G.I. medium pipe for both side railing of staircase and landing including necessary chipping, cutting, drilling, welding, painting as required complete. The rate should be inclusive of transportation, loading, unloading and lifting of all materials.	L.S.			
TOTAL AMOUNT				Rs.	
GST @ 18 %				Rs.	
GROSS AMOUNT				Rs.	
In Words :					

N.B. (a) The quantity etc. against the work may vary during execution depending upon actual measurement.

I do hereby accept all the stipulated Terms & Conditions as laid down in the NIQ vide NIQ No. 2291/2023-2024/225 dated July 25, 2023.

Signature of the Authorised Signatory
(with Date & Office Seal)

Binku S.

Principal
The Institute of Co-operative Management for
Agriculture & Rural Development (ICMARD)