



THE WBSCARD BANK LTD.

THE WEST BENGAL STATE CO-OPERATIVE AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

ICMARD Building, 6th Floor, 14/2, CIT Scheme - VIII (M), Kolkata-700 067
PBX: 033-2356-0028, 033-2356-0065
Email: wbscardb@gmail.com Visit us at: www.wbscardb.com

Memo No. 44/Part-VI/Admn./49

April 17, 2023

NOTICE INVITING TENDER

Sealed Tenders are invited from the Government enlisted Bonafide & experienced Civil Contractors for emergent renovation / up-gradation relating to Flooring works (Civil items) at the **Garage Space at the RICMARD Building** of The WBSCARD Bank Ltd. at 3, Sarat Bose Road, Hakimpura, Siliguri, Dist. Darjeeling, Pin-734 001, as per schedule & scope of work with Technical Specifications stipulated in the **Annexure** attached herewith. The intending Bidders may make physical visit to the above-mentioned site of work and submit their sealed Tenders **with in 10 (ten) days** from the date of publication of the notice under following terms & conditions.

Place of Work:- At the Regional Institute of Co-operative Management for Agriculture & Rural Development (RICMARD) Building of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. **located at** 3, Sarat Bose Road, Hakimpura, Siliguri, Dist. Darjeeling, Pin-734 001.

Broad Terms & Conditions:-

1. The Scope/Schedule of Works, Technical Specifications and other details are specified in Annexure (Schedule of Works).
2. The Quoted rates should be inclusive of prevailing GST/Taxes etc., if applicable, duties, other incidental charges, transportation charges, supply/delivery charges and laying complete.
3. The rate should be quoted in figures as well as words in the Letter Head of the organization.
4. The Bidders may visit the proposed site at the above address before submission of the Tender.
5. The Tender must be valid for a period of at least six months from the last date of submission.
6. Tools & tackles including allied accessories for the work shall be arranged by the Bidder at his/her own cost.
7. The authority of The WBSCARDB Ltd. reserves the right to accept and or reject any or all the tenders without assigning any reason thereof and also the authority is not bound to accept the lowest rate.
8. The Tender in Letter Head, complete in all respect, must reach to the District Manager, Darjeeling District Office, RICMARD Building, 3, Sarat Bose Road, Hakimpura, Siliguri, Dist. Darjeeling, Pin-734 001, under sealed cover latest by **April 23, 2023** within 5.00 P.M.
9. The Tenderers must furnish the following documents with the Tender:-
 - a) Copies of the GST Registration Certificate, PAN Card, TAN & valid P.TAX as per prevailing Rules.
 - b) Working Experience **Certificate/ Credential and valid Trade Licence**.
 - c) One cancelled cheque of the Bank A/c to which payment against the proposed work is desired.
10. The civil work as per item to be completed **within 10 (ten) days** from the date of issue work order.
11. *The payment will be released on full completion of work to the satisfaction of the authority and on submission of final bill in duplicate as per actual measurement as well as necessary Warranty Certificate for at least 1(one) year.*
12. The recommended technical specifications as mentioned in the Schedule/Scope of work as per **Annexure** enclosed be strictly followed and maintained while submitting Tender and no other Tender apart from the stipulated specification, Terms and Conditions will be allowed.
13. The sealed cover of Tender shall be Superscribed as **“The Tender for Flooring work of the Garage Space of the RICMARD Building”**.



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14. The Tender will be liable for rejection in case of violation of any of the above stipulated Terms and Conditions.
15. **10% of the Final Bill** amount shall be deducted at source as **Security Deposit** and the amount would be retained by The WBSCARDB Ltd. for at least 6 (six) months. The Security Deposit will accrue no interest.
16. **The contractor should quote in his/her own writing in figure as well as in words the rate in percentage 'ABOVE' / 'BELOW' / "AT PAR" on the rate & amount of the price Schedule of probable item with approximate quantities.**



(Manasij Mukhopadhyay)
Managing Director
Encl:a.a.

Memo No. 44/Part-VI/Admn./49/1 (7)

April 17, 2023

Copy forwarded for information and necessary action to: -

1. The District Manager, Darjeeling District Office, The WBSCARD Bank Ltd.,
2. Office Notice Board, Head Office/ ICMARD/RICMARD, The WBSCARD Bank Ltd.
3. Website of The WBSCARDB and ICMARD.
4. Sri Suman Bhar, DGM (BD), The WBSCARDB Ltd./ Miss Sanchari Mitra, Faculty Member, ICMARD with a request to upload the Tender in the website of The WBSCARDB Ltd./ICMARD.


(Manasij Mukhopadhyay)
Managing Director
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Annexure to NIT under Memo No. 44/Part-VI/Admn./49 dated April 17, 2023

SCHEDULE / SCOPE OF WORK ON CIVIL ITEMS

Sl. No.	DESCRIPTION OF WORK	Quantity	Unit	Rate (Rs)	Amount (Rs)
01.	Supplying and laying true to line and level vitrified tiles of approved brand (size not less than 600mm X 600mm X 10 mm thick) in floor, skirting etc. set in 20 mm sand cement mortar (1:4) and 2 mm thick cement slurry back side of tiles using cement @ 2.91kg / sq. m. or using polymerised adhesive (6 mm thick layer applied directly over finished artificial stone floor/Mosaic etc. without any backing course) laid after application slurry using @ 1.75 Kg. of cement per Sq. M below mortar only, joints grouted with admixture of white cement and colouring pigment to match with colour of tiles/epoxy grout materials of approved make as directed and removal of wax coating of top surface of the tiles with warm water and polishing the tiles using soft and dry cloth up to mirror finish complete including the cost of materials, labour and all other incidental charges complete true to the manufacturers specification and direction of the Engineer-in-Charge. (White cement, synthetic adhesive and grout materials to be supplied by the contractor) (A) With polymerised adhesive (6 mm thick layer applied directly over finished artificial stone floor /Mosaic etc. without any backing course) and epoxy grouting materials for filling joints including spacer-2mm. (B) Light Colour.	71 Sq.M	Sq.M	1,375/-	97,625/-
TOTAL AMOUNT				Rs.	97,625/-
GST @ 18 %				Rs.	17,573/-
GROSS AMOUNT				Rs.	1,15,198/-
(Rupees one lakh fifteen thousand one hundred ninety eight only).					

N.B. (a) The quantity etc. against the work may vary during execution depending upon actual measurement.


(Manasij Mukhopadhyay)
Managing Director