



THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.

Website: www.icmard.org

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) • Email: icmard.kol@gmail.com & icmard.training@gmail.com



NIQ No. 2300/2022-2023/850

March 10, 2023

ABRIDGED NOTICE INVITING QUOTATION

Sealed Quotations are invited from the reputed furniture maker and interior decoration firms for supply and installation of **Executive Chairs for Head Office and ICMARD** at ICMARD Building, Block- 14/2, C.I.T Scheme – VIII (M), Kolkata – 700 067. The intending Bidders/Vendors shall have to submit the sealed quotations as per the format in **Annexure-I** and terms & conditions appended below:-

Terms & Conditions:-

1. The Quotations are to be addressed to Principal, ICMARD and cover of the sealed envelope of the Quotation should be superscribed as **"Quotation for Executive Chairs for Head Office and ICMARD"**.
2. Rate should be quoted in words as well as in figures as per the format in **Annexure- I** in the office Letter Head of the Company.
3. The Quotations must be valid for a period of at least Three months from the last date of submission.
4. **The quoted rate shall be inclusive of all GST & Duties etc.**
5. The bidder may visit ICMARD before submitting the quotation for scrutiny of the site.
6. The service is to be provided within **15 (Fifteen) Days** from the date of written order, failing which the order would be treated as cancelled.
7. The authority do not bind themselves to accept the lowest Quotation & reserve the right to accept any Quotation and also reserve the right to reject any or all the Quotations received without assigning any reasons thereof.
8. The recommended specification/parameter (as mentioned in Annexure-I) be strictly followed/maintained at the time of submission of Quotations and no Quotation apart from the above specification, terms & conditions will be allowed.
9. The last date & time of receiving the Quotations is **March 17, 2023 up to 5 pm.**

Payment Terms

10. Payment will be released after satisfactory completion of the work.
11. Bills are to be submitted with specifications in duplicate.
12. The bidder must furnish the GSTIN and PAN/ TAN along with the Bank Account Details. Payment would be released after applicable Tax deductions on the billed value.
13. Payment would be released only in online mode through RTGS/ NEFT transfer.
14. No advance payment would be made before the work.



Principal
ICMARD

NIQ No. 2300/2022-2023/

March 10, 2023

Copy forwarded for information and necessary action to:-

1. The Managing Director, The WBSCARDB Ltd.
2. Sri Suman Bhar, DGM, BDD with a request to upload the NIQ in official Website of The WBSCARD Bank Ltd.
3. Sanchari Mitra, AGM & FM, ICMARD with a request to upload the NIQ in official Website of ICMARD
4. Notice Board of the ICMARD and The WBSCARDB Ltd. (H.O.).

Principal
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Annexure-I

(To be submitted in the office letter head of the company)

Details of the Items

Ref. NIQ No.- 2300/2022-2023/850 dated March 10, 2023

A) Full Name & address of the vendor with credentials:-

B) Details of item-wise rates offered as stated below:-

Sl No.	Particulars	Quantity	Total Price inclusive of making and installation charge and other incidentals	Remarks
1	Quotation for- High Back Executive Chair- Spine Gray Chair with Head rest Adjustable Arm Rest, seat with modeled foam and back meh, class 4 gas lift with 5 wheels	1		
2	High Back Executive Chair- Model Name-Swing High Back with Head Rest	3		
3	High Back Executive Chair- Model Name-Swing High Back without Head Rest	3		
	Total Amount			
	Applicable CGST @			
	Applicable SGST @			
	GRAND TOTAL			
	In Words (Rupees) Only	

Date

Signature of the bidder with seal


Principal
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