



# THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.

Website: [www.icmard.org](http://www.icmard.org)

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) • Email: [icmard.kol@gmail.com](mailto:icmard.kol@gmail.com) & [icmard.training@gmail.com](mailto:icmard.training@gmail.com)



NIQ No. 2300/2022-2023/849

March 10, 2023

## ABRIDGED NOTICE INVITING QUOTATION

Sealed Quotations are invited from the reputed Engineering/ Architecture firms for **Consultancy Service towards Designing for Interior Decoration of the Reception Area, Halls and Hostel Rooms** of ICMARD Building, Block- 14/2, C.I.T Scheme - VIII (M), Kolkata - 700 067. The intending Bidders/Vendors shall have to submit the sealed quotations as per the format in **Annexure-I** and terms & conditions appended below:-

### Terms & Conditions:-

1. The Quotations are to be addressed to Principal, ICMARD and cover of the sealed envelope of the Quotation should be superscribed as **"Quotation for Consultancy Service towards Designing for Interior Decoration of the Reception Area, Halls and Hostel Rooms"**.
2. Rate should be quoted in words as well as in figures as per the format in **Annexure- I** in the office Letter Head of the Company.
3. **The selected bidder would be empanelled with The WBSCARD Bank Ltd. for providing consultancy services and estimation of the project.**
4. The Quotations must be valid for a period of at least Three months from the last date of submission.
5. **The quoted rate of consultancy shall be inclusive of all GST & Duties etc.**
6. The bidder may visit ICMARD before submitting the quotation for scrutiny of the site.
7. **The bidder would be provided with the floor plans as and when the Work Order is issued.**
8. The service is to be provided within **30 (Thirty) Days** from the date of written order, failing which the order would be treated as cancelled.
9. The authority do not bind themselves to accept the lowest Quotation & reserve the right to accept any Quotation and also reserve the right to reject any or all the Quotations received without assigning any reasons thereof.
10. The recommended specification/parameter (as mentioned in Annexure-I) be strictly followed/maintained at the time of submission of Quotations and no Quotation apart from the above specification, terms & conditions will be allowed.
11. The last date & time of receiving the Quotations is **March 17, 2023 up to 5 pm.**

### Payment Terms

12. Payment will be released after acceptance of the submitted Design and Estimation by the WBSCARD Bank Ltd. along with necessary changes suggested by ICMARD and/ The WBSCARD Bank Ltd. authority.
13. Bills are to be submitted with specifications in duplicate.
14. The bidder must furnish the GSTIN and PAN/ TAN along with the Bank Account Details. Payment would be released after applicable Tax deductions on the billed value.
15. Payment would be released only in online mode through RTGS/ NEFT transfer.
16. No advance payment would be made before the work.

*Bank Sr.*

Principal  
ICMARD

March 10, 2023

NIQ No. 2300/2022-2023/849(4)/

Copy forwarded for information and necessary action to:-

1. The Managing Director, The WBSCARDB Ltd.
2. Sri Suman Bhar, DGM, BDD with a request to upload the NIQ in official Website of The WBSCARD Bank Ltd.
3. Sanchari Mitra, AGM & FM, ICMARD with a request to upload the NIQ in official Website of ICMARD
4. Notice Board of the ICMARD and The WBSCARDB Ltd. (H.O.).

Principal  
ICMARD

The West Bengal State Cooperative Agriculture & Rural Development Bank Ltd.

Website: [www.wbscardb.com](http://www.wbscardb.com)



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## Annexure-I

**(To be submitted in the office letter head of the company)**

### Details of the Consultancy Work

**Ref. NIQ No.- 2300/2022-2023/849 dated March 10, 2023**

A) Full Name & address of the vendor with credentials:-

B) Details of item-wise rates offered as stated below:-

Sl No.	Particulars	Total Price inclusive of designing charge and other incidentals	Remarks
1	<b><u>Consultancy Service for Designing for renovation of Reception Area, Halls and Hostel Rooms -</u></b> <b><u>Designing the Interiors of -</u></b> a) Reception Area b) Hall No.- 301, 305 and 201 c) Hostel Rooms including dormitories (Prototype) [Designing should be done with minimum wastage of old items and inclusion of smart use of space as per requirement]		
	<b>Total Amount</b>		
	Applicable CGST @		
	Applicable SGST @		
	<b>GRAND TOTAL</b>		
	<b>In Words (Rupees</b>	<b>) Only</b>	

Date

Signature of the bidder with seal

*Bank Sr.*  
Principal  
ICMARD