



THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.



Website: www.icmard.org

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) • Email: icmard.kol@gmail.com & icmard.training@gmail.com

NIQ No. 2300/2022-2023/579

November 04, 2022

ABRIDGED NOTICE INVITING QUOTATION

Sealed Quotations are invited from the reputed Engineering/ Architecture firms for **Consultancy Service towards Designing and Estimation for Interior Decoration of the Reception, Auditorium, Halls and Hostel Rooms** of ICMARD Building, Block- 14/2, C.I.T Scheme - VIII (M), Kolkata - 700 067. The intending Bidders/Vendors shall have to submit the sealed quotations as per the format in **Annexure-I** and terms & conditions appended below:-

Terms & Conditions:-

1. The Quotations are to be addressed to Principal, ICMARD and cover of the sealed envelope of the Quotation should be superscribed as **"Quotation for Consultancy Service towards Designing and Estimation for Interior Decoration of the Reception, Auditorium, Halls and Hostel Rooms"**.
2. Rate should be quoted in words as well as in figures as per the format in **Annexure- I** in the office Letter Head of the Company.
3. The Quotations must be valid for a period of at least Three months from the last date of submission.
4. **The quoted rate of consultancy shall be inclusive of all GST & Duties etc.**
5. The bidder may visit ICMARD before submitting the quotation for scrutiny of the site.
6. **The bidder would be provided with the floor plans as and when the Work Order is issued.**
7. The service is to be provided within **30 (Thirty) Days** from the date of written order, failing which the order would be treated as cancelled.
8. The authority do not bind themselves to accept the lowest Quotation & reserve the right to accept any Quotation and also reserve the right to reject any or all the Quotations received without assigning any reasons thereof.
9. The recommended specification/parameter (as mentioned in Annexure-I) be strictly followed/maintained at the time of submission of Quotations and no Quotation apart from the above specification, terms & conditions will be allowed.
10. The last date & time of receiving the Quotations is **November 25, 2022 up to 5 pm.**

Payment Terms

11. Payment will be released after acceptance of the submitted Design and Estimation by the WBSCARD Bank Ltd. along with necessary changes suggested by ICMARD and/ The WBSCARD Bank Ltd. authority.
12. Bills are to be submitted with specifications in duplicate.
13. The bidder must furnish the GSTIN and PAN/ TAN along with the Bank Account Details. Payment would be released after applicable Tax deductions on the billed value.
14. Payment would be released only in online mode through RTGS/ NEFT transfer.
15. No advance payment would be done before the work.

Principal
ICMARD

NIQ No. 2300/2022-2023/

November 04, 2022

Copy forwarded for information and necessary action to:-

1. The Managing Director, The WBSCARDB Ltd.
2. Sri Suman Bhar, DGM, BDD with a request to upload the NIQ in official Website of The WBSCARD Bank Ltd.
3. Sanchari Mitra, AGM & FM, ICMARD with a request to upload the NIQ in official Website of ICMARD
4. Notice Board of the ICMARD and The WBSCARDB Ltd. (H.O.).

Principal
ICMARD

The West Bengal State Cooperative Agriculture & Rural Development Bank Ltd.

Phone: (033) 2356-0028, 2356 0065, 2967 3012 Email: wbscardb@gmail.com

Website: www.wbscardb.com



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Annexure-I

(To be submitted in the office letter head of the company)

Details of the Consultancy Work

Ref. NIQ No.- 2300/2022-2023/579 dated November 04, 2022


A) Full Name & address of the vendor with credentials:-

B) Details of item-wise rates offered as stated below:-

Sl No.	Particulars	Total Price inclusive consultancy fee, designing and estimation charge and other incidentals	Remarks
1	<u>Consultancy Service for Designing & Estimation for renovation of Reception, Auditorium, Halls and Hostel Rooms -</u> Job inclusion- Designing the Interiors of - a) Reception Area b) Auditorium c) Hall No.- 301, 305 and 201 d) Hostel Rooms including Twin Sharing attached bath and dormitories. [Designing should be done with minimum wastage of old items and inclusion of smart use of space as per requirement] Estimation for the renovation- (Estimation of the renovation should be done with unit wise specifications of materials, measurements and schedule of work as per PWD guidelines)		
	Total Amount		
	Applicable CGST @		
	Applicable SGST @		
	GRAND TOTAL		
	In Words (Rupees) Only	

Date

Signature of the bidder with seal


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