



The Institute of Co-operative Management for Agriculture & Rural Development
(ICMARD - Training Institute of The WBSCARD Bank Ltd.)

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067.

Ph-033-23565522 (Principal) / 23566522 (EPBX)

FAX : 033-23563633

Email : icmard.kol@gmail.com

Memo. No. 2244/ICMARD/ 42

Date : 10/05/2021

NOTICE INVITING QUOTATION

Sealed Quotations are invited from authorized Distributors/Dealers/Retailers/ Reliable and resourceful Firm/Agency/bonafide reputed Suppliers/Vendors having requisite expertise to prevent or avoid air leakage in joint area of existing A.C. Duct line by providing Silicon compound and make good with necessary surfacing of full A.C. Duct line to prevent the duct line from air leakage, leakage of rain water & sun heat etc. by supplying and laying bitumenious Tar Felt over two coat hot industrial blown type bitumen etc. on existing A.C.Duct line at the 4th. floor of ICMARD Building, Block - 14/2, C.I.T. Scheme-VIII(M), Ultadanga, Kolkata-700067 as per specifications mentioned in ANNEXURE -(enclosed herewith) along with the necessary details and terms & conditions given hereunder.

The intending parties please inspect the Institute located at the above address before submitting their quotations and the rate / quotation should be submitted for each item in the specified format as per Annexure-
The terms and conditions are appended below :


1. The Quoted rates should be inclusive at prevailing GST/other Taxes etc. and other incidental charges.
2. The rates should be quoted in figures as well as in words.
3. The Quotationers may please visit the Institute and see for themselves the actual measurement (length and breadth) of each or all the items specified in the Annexure-before submitting quotation.
4. The quotation must be valid for a period of at least three months from the last date of submission.
5. Supplying, laying, fitting and fixing and complete the job in all respect as per item & specifications of work with materials shall be arranged by the selected bidder at his own cost **with in 45 days of the date of the issue of Work Order.**
6. The Quotation in Letter Head, complete in all respect, must reach to the Principal, ICMARD under Sealed Cover latest by **28th. May 2021** (up to 4.00 P.M.) and the sealed cover of the Quotation should be superscribed as **"Quotation for laying Tarfelt on A.C.Duct line of the A.C. package unit of ICMARD"**
7. The Institute reserves the right to accept/reject any or all the quotations or negotiate on any of the Rates / pecification /items / conditions without assigning any reason thereof and without any obligation to inform the Quotationers/ bidders. The authority is not bound to accept the lowest rate.
8. **Payment Terms :**
 - (a) The selected agency shall raise the invoice / bill (in duplicate) after the satisfactory completion of job to ICMARD.
 - (b) Payment will be released after full completion of the job and satisfaction of the Institute authority.
 - (c) The Quotationers must attach with their Quotations the copies of applicable GST/PAN/TAN as per prevailing rules at the time of submitting their bills for payment.

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H.O. Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067.

Ph-033-2356-0028 / 2356 -0065 (EPBX)

Email : wbscardb@gmail.com

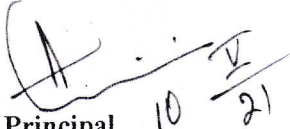

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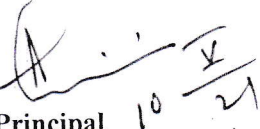
9. All materials to be used for the job should be of as per specifications, size and brand or make as appended in the annexure otherwise the authority shall have the right to further direct for replacement of any item if not found suitable or not matched with the specification advised.
10. That, the TDS etc. shall be deducted at source as per prevailing rules at the time of payment and the same will be deposited to the authority concerned
11. 10% of the Final Bill amount shall be deducted at source as **Security Deposit** and the amount be retained by the Institute for at least 6(Six) months which will accrue no Interest.



Principal
ICMARD

C.C. to (1) The Managing Director, WBSCARD Bank Ltd., Kolkata.

(2) Miss. S. Mitra, AGM, is request to upload the NIQ in the official Webside of ICMARD.

(3) Notice Board ICMARD and The WBSCARD Bank Ltd.


Principal
ICMARD


15/21



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ANNEXURE -

(DETAILS OF ITEM WITH SPECIFICATION FOR RATE QUOTATION)

Reference:- N.I.Q.-2244 / ICMARD/ 42 ,

Date:- 10/05/2021

Full Name and Address of the Supplier/
Bidder/ Firm/ Dealer/Quotationer :-

Details of item-wise rates offered as below :

Sl. No.	Item of works	Specification for the works	Quantity with unit	Basic rate or price.	Total Amount i.e. Offered Price (Rs.)
01.	Cleaning the A.C. Duct line outer surface.	Scraping and Cleaning the outer surface of the existing A.C. Duct line	One whole Work.		
02.	Opening the joint.	Find the joint position of A.C. Duct line and open the joints by cutting wire mesh and thermocol etc.	18 Nos.		
03.	Fitting, fixing and tightening the joint.	Fitting, fixing and tightening the joint with Silicon compound in the joint area to avoid air leakage from the joint.	18 Nos.		
04.	Laying of sand -cement mortar (1:4 & 20 mm.th.) with require wire mesh on the joint area over 50mm. thick necessary thermocol.	Plastering or Laying of sand -cement mortar (1:4 & 20 mm.th.) with require wire mesh on the joint area over necessary thermocol.	18 Nos.		
05	Supplying and laying two coats hot industrial blown type bitumen over the existing entire duct line @ 1.2 kg. / sq.m. as adhesive for laying tarfelt.	Supplying and laying two coats hot industrial blown type bitumen of grade 85/25 confirming to I.S.702 -1988 over the existing entire duct line @ 1.2 kg./ sq.m. on each coat as adhesive for laying tarfelt over it.	85 sq. m.		
06	Supplying and laying Bitumen base tarfelt over the duct line.	Supplying and laying Bitumen base tarfelt over the duct line with 25% overlapping.	85 sq.m.		
07	Supplying and providing necessary P.V.C. tape clamping in every 01 Mtr. interval of A.C. Duct line to strengthen the anticorrosive treatment.	Supplying, fitting & fixing necessary P.V.C.tape of minimum 15mm. wide clamping in every 01 Mtr. interval of A.C. Duct line 85 sq.m. to strengthen the anticorrosive treatment.	One whole Work.		
TOTAL Rs.					

Applicable G.ST.
Grant Total Rs.

Signature of the Supplier/bidder with Official Seal

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