



# THE WBSCARD BANK LTD.

THE WEST BENGAL STATE CO-OPERATIVE AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

ICMARD Building, 6<sup>th</sup> Floor, 14/2, CIT Scheme- VIII (M), Ultadanga, Kolkata-700 067  
PBX : 033-2356-0028, 033-2356-0065  
Email : wbscardb@gmail.com

D. Das  
21. 17 11/21

Memo No. 10/Part-III/Admn./

March 15, 2021

## NOTICE INVITING QUOTATION

Sealed Quotations are invited from the resourceful Supply Agencies/Outsiders having a sound perception in the field of designing of **Glow Sign Boards** for supply & installation of one **Office Sign Board** of The WBSCARDB Ltd. to be displayed at the Main Gate of the ICMARD Building, located at Block No.-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata- 700 067.

**Specifications:-** Size: **22' X 6'**. The Sign Board should contain the Name, Address, Phone Numbers & email address of The WBSCARDB Ltd. with Iron Guard & 12 [Twelve] numbers of Led Lights.

### **Terms & Conditions:-**

1. The Bidder should quote the Rate including cost of designing, supplying & installation including labour charges & carrying cost.
2. The Quotation must be valid for a period of at least **6 [Six] months** from the last date of submission.
3. All costs/charges must be quantified and spelt out in clear terms. The above quoted rates of all items should be inclusive of all labour, material, incidental/transportation charges and taxes.
4. During evaluation of the Quotation, the Bank may, at its discretion, ask the Bidder for clarification of Bids. The request for clarification and the response may be in writing or verbal as the case may be.
5. Total cost of the Bid will be the deciding factor while deciding the Bid in favour or against any Bidder. Incomplete Bid will be liable to be rejected.
6. The Bank authority reserves the right to accept or reject any or all the Bids or negotiate on any of the tender specification/items/conditions and to annul the Bidding process and reject all the Bids at any time prior to placement of Order without assigning any reason thereto and without any obligation to inform the affected Bidders.
7. The Bidder must append the following documents with the Bid:-
  - a. Copies of PAN/TAN.
  - b. Copies of GST Registration Number along with GST Registration Certificate.
8. The Payment terms shall be as under:-
  - a. The supplier shall raise the invoice/bill after the supply of the Sign Board and its satisfactory installation.
  - b. Payment will be released within 45 days after satisfactory installation.
  - c. GST and any other Statutory Tax/Cess/Levy shall be deducted at source as per Rules prevalent at the time of payment and will be deposited with the quarter concerned.
  - d. Bank charges, if any, shall be borne by the supplier.
9. The legal dispute, if arises, shall be subject to the jurisdiction of the Courts at Calcutta and Courts in other jurisdiction shall have no legal sanctity.
10. The Quotation in Letter-Head, complete in all respects, must reach to the Head Office of The WBSCARDB Ltd. under sealed cover latest by **March 31, 2021 up to 5 pm**. The Quotation received after due date and time or incomplete in other respect or technically not qualifying tender shall be liable to be rejected.
11. The sealed cover of the Quotation should be super scribed as 'Quotation for Supply, Installation of Sign Board.'

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15/03/21

Managing Director



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March 15, 2021

Copy forwarded for information & necessary action for wide circulation to:-

1. The Principal, 14/2, C.I.T Scheme-VIII (M), Kolkata-700 067
2. Notice Board of the Head Office
3. Miss Sanchari Mitra, Faculty Member, ICMARD, with a request to upload the NIQ in the Official Website of ICMARD.

Managing Director

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15/03/21

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15/3  
2021

