



The Institute of Co-operative Management for Agriculture & Rural Development
(ICMARD - Training Institute of The WBSCARD Bank Ltd.)

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067.

Ph-033-23565522 (Principal) / 23566522 (EPBX)

FAX : 033-23563633

Email : icmard.kol@gmail.com

NIQ. NO. 2282/ICMARD/834.

Date : 07/03/2020.

NOTICE INVITING QUOTATION

Sealed Quotations are invited from the Authorised & Bonafide Makers/ Manufacturers / Suppliers for the work of Renovation of VIP Suite "Santiniketan" at ICMARD Building of The WBSCARD Bank Ltd.

NAME OF WORK : Work of Laying/Installation of Synthetic Type Floor Tiles at the VIP Suite "Santiniketan" at First Floor of ICMARD Building of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. as per Technical Specifications & Schedule/Scope of Work detailed in **Annexure-I** enclosed herewith and also as per Terms & Conditions appended below.

PLACE OF WORK : At the First Floor of The Institute of Co-operative Management for Agriculture & Rural Development (ICMARD) Building of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. located at **Block 14/2, CIT Scheme VIII(M), Ultadanga, Kolkata-700 067.**

BROAD TERMS & CODITIONS :

- (01). The Schedule/Scope of works, Technical Specifications and other details are specified in Annexure-I (Schedule of Works).
- (02). The Quoted rates should be inclusive of other incidental charges, Transportation charges and supply/delivery charges. GST as applicable shall be mentioned separately.
- (03). The rate should be quoted in figures as well as words in the Letter Head of the Agency/Company.
- (04). The Quotationers should visit the proposed work site before submission of Quotations.
- (05). The Quotations must be valid for a period of at least three months from the last date of submission.
- (06). Tools & tackles including allied accessories for the work shall be arranged by the Agency/Supplier at his own cost.
- (07). The authority of the Institute reserves the right to accept and or reject any or all the Quotations without assigning any reason thereof and also the authority is not bound to accept the lowest rate.
- (08). The Quotation in Letter Head, complete in all respect, must reach the Principal, ICMARD under Sealed Cover latest by **16 March, 2020 within 5.00 P.M.**
- (09). The Quotationers must furnish the following documents with the Quotations :-
 - (a) Copies of applicable GST/PAN/TAN as per prevailing Rules.
 - (b) Working Experience Certificate/ Credential on the same nature of work.
- (10). The Work of Supply/Delivery and Installation/Laying of Synthetic Type Floor Tiles at VIP Suite "Santiniketan" at First Floor of ICMARD Building to be completed within 21(Twenty One) Days from the date of Written Order.
- (11). The sealed cover of Quotation shall be Superscribed as **"The Quotation for the Work of Renovation of VIP Suite "Santiniketan" at ICMARD.**

Contd...2.

H.O. 25D, Shakespeare Sarani, Kolkata-700017

P.B.X. 033-22871786 /87, 033-22806681

FAX : 033-22877128

Email : wbscardb@gmail.com

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- (12). The payment will be released on full completion of Subject Work and to the entire satisfaction of the Authority and on submission of final bill in duplicate as well as necessary Warranty Certificate for at least 1(one) year.
- (13). An amount of 10% (Ten Percent) of the Bill amount will be retained as Security Deposit which will be refunded without Interest after 6 (six) months from the date of satisfactory completion of the work. Other Statutory Deductions will be made as applicable.
- (14). The Quotations will be liable for rejection in case of violation of the above stipulated Terms and Conditions.
- (15). The recommended technical specifications as mentioned in the Schedule/Scope of work as detailed in **Annexure-I** enclosed herewith be strictly followed and maintained while submitting Quotation and any Quotation apart from the stipulated specification, Terms and Conditions will not be accepted.


PRINCIPAL
ICMARD

NIQ. NO. 2282/ICMARD/834/1(2).

Date : 07/03/2020.

Copy forwarded for information and necessary action to :-

1. The Managing Director, The WBSCARD Bank Ltd., 25D, Shakespeare Sarani, Kolkata-700 017.
2. ✓ Mrs.Sanchari Mitra, AFM, ICMARD, with a request to upload the Notice in the official Website.


PRINCIPAL
ICMARD

For Display on the Notice Board at :

01. H.O. of The WBSCARD Bank Ltd., Kolkata-700017.
02. ICMARD, Kolkata-700 067.

PRINCIPAL
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ANNEXURE - I
(Schedule / Scope of Work)

REF. NIQ. NO. 2282/ICMARD/834, Dated 07/03/2020.

Specification for the Work of Supplying/Delivery and Laying/Installation of Synthetic Type Floor Tiles at VIP Suite "Santiniketan" at First Floor of ICMARD Building of The WBSCARD Bank Ltd.	Quantity	Basic Price (Each Work)	Insta- llation Charge (Each Work)	Other Cost if any (Each Work)	Total Amount i.e. Offered Price (Total of 3+4+5)
(1)	(2)	(3)	(4)	(5)	(6)
<p>The Work of Supplying/Delivery and Laying/ Installation of Best Quality Synthetic Type Homogeneous Floor Tiles on the Floor & Dado at VIP Suite "Santiniketan" at First Floor of ICMARD Building on the Floor & Dado.</p> <p>The Synthetic Type Homogeneous Flooring Tiles of Prime Brand shall be of 303 mm X 303 mm (12 Inch X 12 Inch Size) and of 2 mm (Two mm) Thickness and Fitting And Fixing with Best Quality Adhesive and etc. as are required ensuring the best of Workmanship for the stated work - Complete in all respect.</p>	550 Sq. Ft. Approx..				
		Sub-Total :			
		GST @ % :			
		GRAND TOTAL ::			

(Rupees _____)only.

[Handwritten Signature]

[Handwritten Signature]
PRINCIPAL 07/03/20
ICMARD

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