



**The Institute of Co-operative Management for Agriculture & Rural Development
(ICMARD - Training Institute of The WBSCARD Bank Ltd.)**

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067.

Ph-033-23565522 (Principal) / 23566522 (EPBX)

FAX : 033-23563633

Email : icmard.kol@gmail.com

NIQ NO. 2282/ICMARD/848.

Date : 13/03/2020.

NOTICE INVITING QUOTATION

Sealed Quotations are invited from the Authorised & Bonafide Makers/ Manufacturers / Suppliers having requisite expertise and experience for the work of (i) Renovation & Upgradation of Dais by Fitting, Fixing & Installation of HDF Laminated Board on the Wooden Surface of the Dais, and (ii) Re-Polishing by Copal Varnishing of the existing Wooden Fittings & Fixtures for the existing Internal Walls and other Wooden Fixtures of the AC Auditorium "Aikyataan" at Third Floor of ICMARD Building of The WBSCARD Bank Ltd.

NAME OF WORK :

- (i). Supplying/Delivery, Fitting, Fixing & Installation of Best Quality Water Proof High Density Fibre Laminated Board (Wooden Product) of 8.0 mm Thick Strip of appropriate and adequate shape & size suitable on the Wooden Surface of the Dais having effective area of 275 sq. ft. of the AC Auditorium "Aikyataan" at Third Floor of ICMARD Building of The WBSCARD Bank Ltd.
- (ii). Re-Polishing by Best Quality Copal Varnishing of the existing Internal Decorative Wooden Walls and other existing all Wooden Fixtures inside the AC Auditorium "Aikyataan" at Third Floor of ICMARD Building of The WBSCARD Bank Ltd.

as per the Technical Specifications & Schedule/Scope of Work detailed in Annexure-I enclosed herewith and also as per the Terms & Conditions appended below.

PLACE OF WORK :

At the AC Auditorium "Aikyataan" at Third Floor of The Institute of Co-operative Management for Agriculture & Rural Development (ICMARD) Building of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. located at Block 14/2, CIT Scheme VIII(M), Ultadanga, Kolkata-700 067.

BROAD TERMS & CODITIONS :

- (01). The Schedule/Scope of work, Technical Specifications and other details are specified in Annexure-I (Schedule of Work).
- (02). The Quoted rates should be inclusive of Supply/Delivery, Fitting & Fixing & Installation and other Incidental charge, Transportation charge and Labour charge including cost of material as necessary for completion the specific item of work. GST as applicable shall be mentioned separately.
- (03). The rate should be quoted in figures as well as words in the Letter Head of the Agency/Company.
- (04). The Quotationers should visit the proposed work site before submission of Quotations.
- (05). The Quotations must be valid for a period of at least three months from the last date of submission.
- (06). Tools & tackles including allied accessories for the work shall be arranged by the Agency/ Supplier at his own cost.
- (07). The authority of the Institute reserves the right to accept and or reject any or all the Quotations without assigning any reason thereof and also the authority is not bound to accept the lowest rate.
- (08). The Quotation in Letter Head, complete in all respect, must reach the Principal, ICMARD under Sealed Cover latest by **27 March, 2020 within 5.00 P.M.**
- (09). The Quotationers must furnish the copies of applicable GST/PAN/TAN as per prevailing Rules with their Quotations and the copies of Credentials/Experience Certificate in the similar nature of work.
- (10). The entire work of Renovation of Dais and Re-polishing by Copal Varnishing of wooden walls and fixtures inside the "Aikyataan" AC Auditorium of ICMARD Building shall be completed in all respect within 21 (Twenty One) Days from the date of Written Order.

Contd...2.

H.O. 25D, Shakespeare Sarani, Kolkata-700017
P.B.X. 033-22871786 /87, 033-22806681

FAX : 033-22877128
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Email : wbscardb@gmail.com



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- (11). The sealed cover of Quotation shall be Superscribed as **“The Quotation for the Work of Renovation of Dais & Wooden Re-polishing Work inside the Aikyataan of ICMARD”**.
- (12). Payment will be released on full completion of entire Scope of Work to the entire satisfaction of the Authority and on submission of final bill in duplicate as well as necessary Warranty Certificate for at least 1(one) year.
- (13). An amount of 10% (Ten Percent) of the Bill amount will be retained as Security Deposit which will be refunded without Interest after 6 (six) months from the date of satisfactory completion of the work. Other Statutory Deductions will be made as applicable.
- (14). The Quotations will be liable for rejection in case of violation of the above stipulated Terms and Conditions.
- (15). The recommended technical specifications as mentioned in the Schedule/Scope of work as detailed in **Annexure-I** enclosed herewith be strictly followed and maintained while submitting Quotation and any Quotation apart from the stipulated specification, Terms and Conditions will not be accepted.


PRINCIPAL, ICMARD

NIQ NO. 2282/ICMARD/848/1(2).

Date : 13/03/2020.

Copy forwarded for information and necessary action to :-

1. The Managing Director, The WBSCARD Bank Ltd., 25D, Shakespeare Sarani, Kolkata-700 017.
2. Mrs. Sanchari Mitra, AFM, ICMARD, with a request to upload the Notice in the official Website.


PRINCIPAL, ICMARD

For Display on the Notice Board at :

01. H.O. of The WBSCARD Bank Ltd., Kolkata-700017.
02. ICMARD, Kolkata-700 067.



PRINCIPAL, ICMARD



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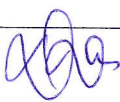
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FAX : 033-23563633

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(Schedule / Scope of Work)

REF. NIQ NO. 2282/ICMARD/848, Dated 13/03/2020.

Specification for the Work of Renovation & Upgradation of Dais by Fitting, Fixing & Installation of HDF Laminated Board on the Wooden Surface of the Dais; And Re-Polishing by Copal Varnishing on the existing Internal Wooden Walls & other Wooden Fixtures of the AC Auditorium "Aikyataan" at the ICMARD Building of The WBSCARDB Ltd.	Quan- -tity	Basic Price (Each Work)	Insta- -llation Charge (Each Work)	Other Cost if any (Each Work)	Total Amount i.e. Offered Price (Total of 3+4+5)
(1)	(2)	(3)	(4)	(5)	(6)
(1). Amount quoted for the cost of Supplying / Delivery, Fitting, Fixing and Installation of Best Quality Water Proof High Density Fibre Laminated Board (Wooden Product) of 8.0 mm Thick Strip of appropriate and adequate shape & size suitable on the Wooden Surface of the Dais having effective area of 275 sq. ft. of the "Aikyataan" AC Auditorium at Third Floor of ICMARD Building of The WBSCARD Bank Ltd. including the Cost of Labour, Materials etc. as necessary for completion of the work in all respect.	One Whole Work				
(2). Amount quoted for the cost of Re-Polishing by Best Quality Copal Varnishing of the existing Internal Decorative Wooden Walls and other existing all the Wooden Fittings/Fixtures of approx. 1,000 Sq.Ft. area inside the "Aikyataan" AC Auditorium at Third Floor of ICMARD Building of The WBSCARD Bank Ltd. including the the Cost of Labour, Materials, etc. as necessary for completion of the work in all respect.	-do-				
		Sub-Total :			
		GST @ % :			
		GRAND TOTAL :			
 (Rupees _____) Only.					


13/3/20
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