



# THE WBSCARD BANK LTD.

THE WEST BENGAL STATE CO-OPERATIVE AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

25D, Shakespeare Sarani, Kolkata- 700 017

PBX : 033-2287 1786 /1787/ 1788, 033-2280 6681

Managing Director: 033-2281-6774, FAX : 033-2287 7128

Email : wbscardb@gmail.com, wbscardb@dataone.in

Memo No.: 1120/Part-X/Admn./2252

Date: 20/02/2020

## NOTICE INVITING TENDER

Sealed Quotations/Tenders are invited from the bona fide, resourceful & experienced Agencies/Contractor having requisites expertise & adequate skill in the field of Duct Line for the A.C. Package Unit/ Plant for the under mentioned works to be undertaken at the location stated below. The Tenderers shall have to follow up necessary broad terms & conditions appended below.

**(A) Name/ Nature of the Works :** Urgent repair, renewal/renovation, up-gradation & modification/ reinstallation of newly proposed Duct Line keeping parity/matching with the existing Duct Line laid over the Roof of the AC Auditorium in connection with 15 TR A.C Package Unit/ Plant of the A.C Auditorium of ICMARD Building (3<sup>rd</sup> floor) including different repair & modification works inside the AC Auditorium as stipulated in the **Scope of Works (Schedule of Works)-ANNEXURE- I** appended below.

**(B) Eligibility of the Contractor :** The intending Tenderers should possess Experience Certificate on execution of the similar nature of works in the field of A.C. Package Unit having sufficient & satisfactory credential. Contractors must satisfy to the authority of The WBSCARD Bank Ltd. about the payment of their Income Tax and GST. Necessary Challans and Clearance Certificate from the respective Department need to be submitted when asked for in that regard.

**(C) Place of Work:** At The Institute of Cooperative Management for Agriculture & Rural Development (ICMARD-10-Storeyed Building) of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. located at 14/2, CIT Scheme VIII(M), Ultadanga, Kolkata-700067.

**(D) Broad Terms & Conditions and necessary Technical Specifications & and other details as specified in the Annexure-I (Schedule of Works):**

(01). The Quoted rates should be inclusive of prevailing GST/Taxes etc. and other incidental charges and transportation charges.

(02). The Rate should be quoted in figures as well as in words. The columns of Rates and Amount for each item from Sl. No. 1 to 10 as specified in Annexure-I (Scope of Works) would be properly filled up and signed with Official Seal at the bottom. Also, the Grand Total Amount be calculated & indicated at the specified column of the Annexure-I (i.e Schedule of works).

(03). The Scope/Schedule of works comprises the details enclosed herewith as **Annexure - I**.

(04). The Tenderers may visit the proposed site at the above address and also the official Website : [www.icmard.org](http://www.icmard.org) before submission of the Tenders.

(05). The Tenders must be valid for a period of at least six months from the last date of submission.

(06). Tools and tackles including all allied fittings and fixtures for the work shall be arranged by the Agency/Contractor at his own cost.

(07). The authority of the Institute reserves the right to accept and or reject any or all the quotations/tenders without assigning any reason thereof and also the authority is not bound to accept the lowest rate.

Email of Purulia Branch: [purulia.wbscardb@gmail.com](mailto:purulia.wbscardb@gmail.com) ;  
Email of Darjeeling Branch: [siliguri.wbscardb@gmail.com](mailto:siliguri.wbscardb@gmail.com);  
Email of ICMARD, Ultadanga : [icmard.kol@gmail.com](mailto:icmard.kol@gmail.com)



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(P-2)

(08). The Quotation/Tender in Letter Head, complete in all respect under Sealed Cover must reach the Managing Director, The WBSCARD Bank Ltd., 25D, Shakespeare Kolkata-700017 latest by **27.02.2020** within **3-00 P.M.**

(09). The Tenderers must furnish the following documents with the Tenders:

(a) All categories of prospective Bidders shall have to submit valid up to date Professional Tax Receipt Challan, Trade Licence, GSTIN Registration Certificate and Income Tax Returns for the last 3 (Three) years, PAN Card issued by the Income Tax Department, Voter ID Card in respect of the prospective bidder.

(b) Experience Certificates/Credentials with respect to the captioned works.

(10). The Payment will be released on full completion of the work to the satisfaction of the authority as to be demonstrated and on submission of Bill in duplicate. No advance payment is allowed in this Contract.

(11). 10% of the Final Bill amount shall be deducted as Security Deposit and the amount shall be retained by the authority for at least three months which will accrue no Interest.

(12). Time for Completion of the whole work will be Fifteen (15) days from the date of receipt of the Work Order.

(13). Thorough functional testing work would be conducted by the Agency after successful installation/reinstallation work of the Duct Line connected with the AC Package Unit. A satisfactory Testing Certificate/Completion Certificate in this context shall be produced on full completion of the whole work.

(14). The Sealed Cover of Quotation/Tender shall be superscribed as "**The Quotation/Tender for Repair, Renovation and Up-gradation of Duct Line of the AC Package Unit**".

(15). The Intending Bidder/ Tenderer shall have to undertake the above proposed work in keeping parity/ matching with existing Duct Line recently which has already laid over the Roof of the AC Auditorium in order to ensure a smooth functioning of the AC Duct Line as a whole.

(16). The technical specifications & parameters of all types of work indicated in the Schedule of Works (ANNEXURE-I) must be of approved standard/ quality.

(17). The Quotations/Tender will be liable for rejection in case of violation of the above stipulated Terms and Conditions.

Sd/-

**MANAGING DIRECTOR  
THE WBSCARD BANK LTD.**

**Memo No. : 1120/Part-X/Admn./2252/1(4)**

**Date : 20/02/2020**

Copy forwarded for information and necessary action to :-

1. The Principal, ICMARD, Block-14/2, CIT Scheme-VIII(M), Kolkata-700067.

2. Miss Sanchari Mitra, Manager & AFM, ICMARD, with the request to upload this NIT in the official website of The WBSCARD Bank Ltd. ([www.icmard.org](http://www.icmard.org))

3. Display on the Notice Board of The WBSCARD Bank Ltd.

4. Display on the Notice Board of ICMARD.

VA  
20/02/20

**MANAGING DIRECTOR  
THE WBSCARD BANK LTD.**

**Email of Purulia Branch: [purulia.wbscardb@gmail.com](mailto:purulia.wbscardb@gmail.com) ;  
Email of Darjeeling Branch: [siliguri.wbscardb@gmail.com](mailto:siliguri.wbscardb@gmail.com);  
Email of ICMARD, Ultadanga : [icmard.kol@gmail.com](mailto:icmard.kol@gmail.com)**



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(P-3)

### ANNEXURE-I

#### (Schedule/ Scope of Works)

SL. No.	Description/Particulars of the Items of Work	Unit	Qty.	Rate (Rs)	Amount (Rs)
1.	Dismantling of the existing Duct Line both inside and outside portion (Part) of the AC Package Unit as per existing structure. Old ducting to be opened with the sand & cement plaster including opening old grill inside the AC Auditorium.	LS	1 Item		
2.	Supplying, fitting & fixing of new GI Duct 24 SWG width GI Sheet (Y-connection for better performance instead of existing Duct connection) to be fabricated & erected properly with existing structure.	Each	2 Nos.		
3.	Supplying, fitting & fixing Acoustic Insulation under the Duct width ½" rigid Board cover with Aluminum Perforated Sheet	Each	2 Nos.		
4.	Supplying, fitting & fixing of Canvas Fitting/Connection	Each	2 Nos.		
5.	Supplying, fitting & fixing of Fire Dumper Fitting width Fusible Link	Each	2 Nos.		
6.	Supplying, fitting & fixing of Duct Dumper	Each	2 Nos.		
7.	Supplying, fitting & fixing of 2" Glass Wool Pad Insulation at the upper side of the false ceiling in the AC Plant Room/ Package Unit	LS	1 Item		
8.	Supplying, fitting & fixing of Temperature Controller	Each	2 Nos.		
9.	Supplying, fitting & fixing of Aluminum Grill with VCD	Each	8 Nos.		
10.	Fitting & fixing of 2" Thermocol Insulation Cover with Cement Plaster outside the AC Plant Room/ Package Unit	LS	1 Item		
<b>Total Amount</b>					
<b>GST @ 18%</b>					
<b>GRAND TOTAL</b>					

N.B. (a) The quantity etc. against the Description of Work may vary during execution depending upon actual requirement.

(b) A detailed Layout should be prepared before execution of the above works for convenience.

(c) The Tenderer may please make spot inspection to furnish the possible item/quantity etc. and the item-wise rate stating the Total Quoted Price as Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only.

I/We do hereby accept all the stipulated Terms & Conditions as laid down in the NIT vide No. 1120/Part-X/Admn/2252 dated 20/02/2020.

Signature of the Authorized Signatory  
(with Date & Office Seal)

Email of Purulia Branch: purulia.wbscardb@gmail.com ;

Email of Darjeeling Branch: siliguri.wbscardb@gmail.com;

Email of ICMARD, Ultadanga : icmard.kol@gmail.com