



Memo No: 514/Part-V/Admn/

Date: Aug 27, 2019

NOTICE INVITING TENDER

Sealed Tenders/Quotations are invited from the Govt. enlisted or bonafied, resourceful & experienced Electrical Engineering Agencies/Outsiders having Electrical Licence and requisite expertise & adequate experience/skill in the field of Supply & Installation of Electrical Equipments together with Electrical Wiring etc. for **Supply & Installation of Electrical Equipments together with Electrical Wiring** etc. The intending Quotationers/Tenderers should offer/quote the Item-wise Rates/Prices only keeping parity with the current Market Rates as per as possible against the probable items of Electrical Work at the undernoted location after conducting a physical inspection as per Technical Specifications & Schedule / Scope of Works as detailed in the ANNEXURE- I attached herewith.

(A) Location/Place of Works:

At the Chairman's Chamber (1st Floor) including its adjoining Areas (i.e. Waiting Area, proposed Anti chamber etc.) of the Head Office Building of The W.B State Cooperative Agrl. & Rural Development Bank Ltd. (The WBSCARD Bank Ltd.), 25- D Shakespeare Sarani, Kolkata -17

(B) Types of Works (Scope of Works) to be executed:

Separate Enclosure as ANNEXURE- I is attached herewith for the details of proposed Electrical Works.

(C) Broad Terms & Conditions i/r/o the above Scope of Works to be followed strictly:

- 1) The intending Tenderers/Bidders must inspect the above mentioned work-site of the aforesaid Building before submission of their Tenders/Quotations for their convenience;
- 2) The intending Tenderers/Bidders shall have to quote / offer their item-wise rates / prices of the probable items of electrical work (i.e. Scope of works) shown in the ANNEXURE- I attached herewith and the rates should be moderate and reasonable in all respect.
- 3) The quoted/offered rates / prices are inclusive of prevailing GST which are also inclusive of transportation/delivery charges and other incidental charges etc.;
- 4) The rates / prices should be quoted in figure as well as in words in the Letter Head of the Company;
- 5) The Quotationers/Tenderers may visit the **official Website: www.icmard.org** of the WBSCARD Bank Ltd. for obtaining the details of the aforesaid NIT;
- 6) The Quotation/Tender must be valid for a period of at least six months from the last date of submission of Tender;
- 7) The Quotationers/Tenderers shall submit the following documents along with the Tender Papers required by the authority of the Bank:
 - a) Copies of certificates i/r/o GST/ PAN/ TAN and clearance certificate of PT& IT etc.,
 - b) Experience certificates & satisfactory credentials w.r.t the Electrical works,
- 8) All the Tools and Plants at the Site shall be arranged by the Contractor Agency at his own Cost;
- 9) A Security Deposit @ 10% of the Bill amount will be deducted and retained at our end and same would be released after 6 (Six) months from the date of full completion of the whole works subject to satisfactory performance of the job. Such Security Deposit will not accrue any interest. There is a provision of Advance Payment @25% to the selected Agency, if required, which may be paid against written request of the Contractor Agency within (seven) days from the date of commencement of the work;
- 10) Payment would be made on the basis of actual physical measurement of quantities of work actually executed as per site condition and accepted rates after satisfactory completion work; Statutory deduction like IT etc. would be made from the bill as applicable and contract terms shall be followed as per prevailing practice of PWD, Govt. of W.B.;
- 11) Any other work beyond schedule of work if found necessary to be done on compulsion and rate would be fixed as per current Market Rate analysis;
- 12) The Priced Schedule of Works (i.e. Annexure-I) to be signed & to be supported with a separate Letter Head Pad of the Agency;

- 13) The authority shall have the right to direct execution of any item beyond schedule of work as may be found necessary for the job or reject any item of work depending on suitability during execution of works.;
- 14) The competent authority of the Bank reserves the right to accept or reject any or all the Tenders/Quotations received without assigning any reasons thereof and also is not bound to accept the lowest Tender/Quotation offered;
- 15) The sealed cover of Quotations/ Tenders should be superscribed as "Quotation/Tender for the Electrical Works" at the 1st floor of The WBSCARD Bank Ltd.;
- 16) The Tender/ Quotation for the said purpose is liable for rejection if it does not fulfill any of the above conditions or is in complete in any respect;
- 17) Time of Completion of the whole works shall be 10 (Ten) days from the date of receipt of the Work Order;
- 18) The last date & time of receiving the Quotation/Tender is September 04, 2019 upto 5:00 pm.**

Sd/

Managing Director

Memo No: 514/Part-V/Admn/ 930/1 (3)

Date: Aug 27, 2019

Copy forwarded for information and necessary action to:

- ✓ 1. Miss Sanchari Mitra, Manager & AFM, ICMARD with the request to upload this NIQ in the Official Website of the WBSCARD Bank Ltd.: www.icmard.org
2. Display on the Notice Board of the H.O of The WBSCARD Bank Ltd.,
3. Display on the Notice Board of the ICMARD, The WBSCARD Bank Ltd.


Managing Director

ANNEXURE-I (Schedule of Works/Scope of Works for the Whole Electrical Works)

SL	DESCRIPTION OF ITEMS OF WORK	APROX. NOS	L	B/H	APROX. QTY	UNIT	Rate	Amount	Total Amount
A	ELECTRICAL WORK for Chairman Room and Anti Chamber:								
	Supply , fitting & fixing of the following items of work (Rates are inclusive of materials & labours)							-	
	Make Havells wire and Crabtree make switches							-	
1	Light point	14			14	nos		-	
2	6 amp power point	12			12	nos		-	
3	16 amp power point	2			2	nos		-	
4	Airconditon point	2	100		200	rft		-	
5	Telephone point 4 pair	2	50		100	rft		-	
6	Lan point	1	100		100	rft		-	
7	Television Point	2	100		200	rft		-	
8	Call bell point	2			2	nos		-	
	ELECTRICAL WORK for Waiting Room:							-	
	Supply , fitting & fixing of the following items of work (Rates are inclusive of materials & labours)							-	
	Make Havells wire and Crabtree make switches							-	
1	Light point	6			6	nos		-	
2	6 amp power point	12			12	nos		-	
3	16 amp power point	2			2	nos		-	
4	Airconditon point	1	100		100	rft		-	
5	Telephone point	1	50		50	rft		-	
6	Lan point	1	100		100	rft		-	
7	Television Point	1	100		100	rft		-	
8	Call bell point	1			1	nos		-	

SL	DESCRIPTION OF ITEMS OF WORK	APROX. NOS	L	B/H	APROX. QTY	UNIT	Rate	Amount	Total Amount
	Supply , fitting & fixing of the following Fittings and fixtures (Rates are inclusive of materials & labours)								
	Fittings and fixtures as per approved brand & make:							-	
1	11 watt LED Panel light	20			20	nos		-	
2	Tube lights 4'-0" long	22			22	nos		-	
3	Fan 48" dia	5			5	nos		-	
4	Table top light for Chairman's Table	1			1	nos		-	
5	Mirror top Light	1			1	nos		-	
6	Wall deco light for display pictures	5			5	nos		-	
								-	
	Service Items to be supplied & installed as noted below :							-	
								-	
1	Installation of TPN DB DB at suitable place for he zone area control	1			1	nos		-	
2	Circuit line for Power for two zone	1	1000		1000	rft		-	
3	Circuit line for Light for two zone	1	1000		1000	rft		-	
4	Switch and socket set	8			8	nos		-	

N.B Payment Terms & Work Terms already indicated in the Terms & Conditions of NIT :

Signature for the Contractor Agency/ Vendor with Office Seal

