

Memo No. 514/Part-V/Admn./ **650.**July 20, 2019
July 22, 2019**NOTICE INVITING QUOTATION**

Sealed Quotations are invited from the Government enlisted or bonafied, resourceful & experienced Electrical Engineering Agencies having Electrical Licence and requisite expertise & adequate experience/skill in the field of Supply & Installation of Electrical Equipments together with Electrical Wiring etc. for offering/quoting the **Consultation Charges/Fees only** for conducting thorough Inspection of the existing Electrical Wiring as well as the electrical installations of the Head Office Building of The WBCARDB Ltd. at 25 D, Shakespeare Sarani, Kolkata -700017 and preparation of the following items of the Electrical Work/Scope of Works with a view to submit the Final Report against the undernoted Scope of Works subsequently.

A. Location/Place of Works:

At the Five Storied (G+4 type) Head Office Building of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. at 25D Shakespeare Sarani, Kolkata- 700 017.

B. Types of Works/Scope of Works to be executed:

- i) Detailed Floor-wise Layout Plan of the proposed Electrical Installation of the entire Head Office Building.
- ii) Key Diagram of the proposed Electrical Installation of the entire Head Office Building.
- iii) Schedule of Works/Bill of Quantities [B.O.Q].
- iv) Load Testing Report for all the three Electrical Phases of the existing Electrical Installation at the of the entire Head Office Building.
- v) Submission of the Final Report on the entire aforesaid Work.

C. Broad Terms & Conditions i/r/o the above Scope of Works to be followed strictly:-

1. The intending Bidders must inspect the above mentioned work-site of the aforesaid Building before submission of their Quotations.
2. The intending Bidders shall have to quote/offer their Consolidated Rate of Consultation Charges/Fees only and that should be inclusive of GST.
3. The above Consolidated Rate of Consultation Fees should be quoted in figure as well as in words in the Letter Head of the Company.
4. The Quotationers may visit the **official Website: www.icmard.org** of the WBCARD Bank Ltd. for obtaining the details of the aforesaid NIQ.
5. The Quotation must be valid for a period of at least six months from the last date of submission.
6. The Quotations should be supported with i) Copies of Certificates i/r/o GST/ PAN/ TAN and clearance certificate of PT & IT etc., and ii) Experience Certificates & Satisfactory Credentials w.r.t the Electrical works,
7. The competent authority of the Bank reserves the right to accept or reject any or all the Quotations received without assigning any reasons thereof and also is not bound to accept the lowest Quotation offered.
8. The sealed cover containing the Quotation should be superscribed as "Quotation for Consultation Charges/Fees on the Electrical Works at The WBCARD Bank Ltd.
9. The Quotations are liable for rejection, if do not fulfil any of the above conditions or are incomplete in any respect.
10. The last date & time of receiving the Quotation is **July 31, 2019 up to 5 p.m.**


22/07/19

Managing Director


2019



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Copy forwarded for information and necessary action to:-

July 22, 2019

1. Miss Sanchari Mitra, Manager & AFM, ICMARD with the request to upload this NIQ in the Official Website of The WBSCARD Bank Ltd.: www.icmard.org.
2. Notice Board of the Head Office of The WBSCARD Bank Ltd.
- ✓ 3. Notice Board of the ICMARD, The WBSCARD Bank Ltd.

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22/07/19

Managing Director

2019