



The WBSCARD Bank Ltd.
Darjeeling Branch

o/c

3, Sarat Bose Road, Hakimpara, P.O.-Siliguri, Dist: Darjeeling, Pin-734401 Ph-0353-2539352 FAX : 0353-2432886
Email : siliguri.wbscardb@gmail.com

Memo No: 112/Admn/717

Date: 20th March 2019

NOTICE INVITING QUOTATION FOR ALMIRAH

Sealed quotations are invited by the District Manager, Darjeeling Branch from the Authorized Dealers/Suppliers of **Godrej** branded Almirah for supply of 2 nos **Godrej Plain Almirah (6.5 ft X 3.5ft X 1.5ft)** located at Darjeeling Sub-branch 22 Hill Cart Road, Near Railway Station, P.O. & Dist: Darjeeling, Pin-734101.

The intending parties may inspect the location before submitting their quotation and rate/quotation be submitted for each item in the specified format enclosed here to as Annexure-I

1. The intending quotationer may inspect the delivery site on any working day from 11am to 4pm up to 22.01.19.
2. Rate should be quoted in words as well as in figures in the office Letter Head of the Company as per format in Annexure-I.
3. Supply to be made within 10 days from the Work-order failing which the order would be treated as cancelled.
4. The above quoted rate shall be inclusive of all GST & Duties and other incidental charges/delivery charges. Preference will be given to Godrej Show room either of Siliguri, Bagdogra, Darjeeling or Kalimpong which would offer least price including transportation & delivery charges.
5. Payment will be made after delivery & successful installation of Almirah and against submission of bill in duplicate as well as Warranty Certificate without fail.
6. The authority do not bind themselves to accept the lowest quotation & the right to reject any or all the quotations without assigning any reason thereof is kept reserved by the competent authority.
7. The recommended technical specification and brand be strictly followed at the time of submission of Quotations and no Quotation apart from the above specification/Brand will not be entertained.
8. The sealed cover should be superscribed as "**Quotation for Supply of Almirah**".

Last Date of submission of quotation is 28.03.19 upto 5 pm.

Suman Banerjee 20.03.19
District Manager

Memo No: 112/Admn/717(5)

District Manager
The W.B. State Co-operative Agril. & Rural Dev. Bank Ltd.
Darjeeling Branch
Date: 20th March 2019

Copy forwarded for kind information & necessary action to:-

1. The respected General Manager(Admn), WBSCARDB Ltd, Kol-17
2. The Manager, Siliguri/Darjeeling/Bagdogra/Kalimpong Sub-branch
3. Notice Board of RICMARD, WBSCARDB Ltd, Siliguri
4. Notice Board of Bagdogra/Darjeeling/Kalimpong Sub-branches

Suman Banerjee 20.03.19
District Manager

District Manager
The W.B. State Co-Operative Agril. & Rural Dev. Bank Ltd.
Darjeeling Branch



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Annexure-I

Details of Rate Quotation

- a) Name & Address of the Vendor with short Credentials :-
b) Total Rate offered as per mentioned below :-

Particulars of the Almirah to be supplied & installed at the Darjeeling Sub-branch located at Darjeeling	Total Amount/ Offered Price inclusive transportation charges	Remarks (if any)
Quoted Rate inclusive of GST on supply & installation of 2 nos " Godrej Plain " Almirah (Size: 6.5 ft X 3.5ft X 1.5 ft)		

Signature of the Vendor with Official Seal



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